

# ORGANIZATIONAL MEETING

January 5, 2026  
AGENDA

Appoint Temporary Chairman

## NOMINATIONS

Chairman

Vice Chairman

## APPOINTMENTS

Office Manager/Secretary/Treasurer/Human Resources Officer, Open Record Manager

Road Masters

Road Foreman

Delegates to PSATS Convention and voting delegate

Police Chief

Assistant Chief

Police Sgt.

Police Administrator

Solicitor

Special Counsel

Engineer

Depositories

Representative to MTJMA Board

Chmn. Of the Vacancy Board

TCC Delegate

TCC Alternate

Representative to UCC Board

Open Records Officer

CDL Contact

EMA

Deputy EMA

Set Treasurer's Bond

Set Mileage Rate

Set Monthly Meetings

Set Pay Rates for Road Workers and second in charge

Set Pay Rates for Police Officers

Set Pay Rate for Secretary

Set Pay Rate for Cleaning Person

Set Holidays for Road Workers & Secretary

Set Holidays for Police Department

Adjournment