

ORGANIZATIONAL MEETING 1-2-2024
Manor Township Municipal Building
306 Byron Street, McGrann, PA 16236

In attendance: Supervisors Palmer, Southworth (by phone) and Hecker, Secretary Davis and Chief Robbins.

Citizens: J. Larry Rice, Ricki Evans, Susan Breski, John Breski, Matt Klingensmith, William Shrum, Jamie Frantz and A.J. Panian from Leader Times

Motion by Palmer to appoint Southworth Temporary Chairman, seconded by Hecker, no public comment heard, unanimous.

NOMINATIONS:

Southworth nominated Palmer Chairman, seconded by Hecker, no public comment heard, unanimous.

Palmer nominated Southworth Vice-Chairman, seconded by Hecker, no public comment heard, unanimous.

APPOINTMENTS:

Motion by Southworth to appoint Davis Office Manager/Secretary/Treasurer/Human Resources Officer, Open Records Manager, seconded by Hecker, no public comment heard, unanimous

Motion by Southworth to appoint all 3 Supervisors as Roadmasters, seconded by Hecker, no public comment heard, unanimous.

Motion by Palmer to appoint Southworth Road Foreman, seconded by Hecker, no public comment heard, unanimous.

Motion by Hecker, to appoint Palmer, Southworth and Davis delegates to PSATS Convention with Southworth being the voting delegate, seconded by Palmer, no public comment heard, unanimous.

Motion by Hecker to appoint Robbins Police Chief, seconded by Southworth, no public comment heard, unanimous.

Motion by Hecker to appoint France Assistant Chief, seconded by Southworth, no public comment heard, unanimous.

Motion by Hecker to appoint Bish Police Sgt., seconded by Southworth, no public comment heard, unanimous.

Motion by Hecker to appoint Karabin and Brice Police Corporals, seconded by Southworth, no public comment heard, unanimous.

Motion by Southworth to appoint Palmer Police Administrator, seconded by Hecker, no public comment heard, unanimous.

Motion by Southworth to appoint Steiner Sacco Law as Solicitor, seconded by Hecker, no public comment heard, unanimous.

Motion by Southworth to appoint Charlton Law council of special projects, seconded by Hecker, no public comment heard, unanimous.

Motion by Southworth to appoint LSSE Engineering as Township Engineers, seconded by Hecker, no public comment heard, unanimous.

Motion by Southworth to appoint Nextier, Elderton and S&T Banks and PLGIT as depositories for Township Funds, seconded by Hecker, no public comment heard, unanimous.

Motion by Southworth to appoint Roger Toy to MTJMA Board, seconded by Hecker, no public comment heard, unanimous.

Motion by Southworth to appoint Rearick Chairman of the Vacancy Board, seconded by Hecker, no public comment heard, unanimous.

Motion by Hecker to appoint Val Huston as TCC Delegate, seconded by Southworth, no public comment heard, unanimous.

Motion by Hecker to appoint Davis as TCC Alt., seconded by Palmer, no public comment heard, unanimous.

Motion by Southworth to appoint Schweitzer to UCC Board, seconded by Hecker, no public comment heard, unanimous.

Motion by Southworth to appoint Davis Open Records Officer, seconded by Hecker, no public comment heard, unanimous.

Motion by Southworth to appoint Davis Contact for CDL Testing, seconded by Hecker, no public comment heard, unanimous.

Motion by Hecker to appoint Rice as Township EMA, seconded by Southworth, no public comment heard, unanimous.

Motion by Hecker to appoint Evans as Deputy EMA, seconded by Southworth, no public comment heard, unanimous.

Motion by Southworth to set Treasurer Bond at \$250,000.00, seconded by Hecker, no public comment heard, unanimous.

Motion by Southworth to set mileage rate at .67 cents per mile, seconded by Hecker, no public comment heard, unanimous.

Motion by Southworth to hold monthly meetings the first Wednesday of each month at 6:00P.M. and the third Friday at 10:00A.M. with only one meeting in November and December at the Municipal Building, seconded by Hecker, no public comment heard, unanimous.

Motion by Hecker to set pay rates for Road Workers at \$23.50 and Second in Charge at \$23.75, seconded by Southworth, no public comment heard, unanimous.

Motion by Hecker to set pay rate for the Chief \$27.00, Assistant Chief \$24.00, Detective \$23.50, FT Officers \$23.50, Sgt. 22.50, Cpl. & PT Officers \$22.25, new hires \$21.25 for 1-year probation, seconded by Southworth, no public comment heard, unanimous.

Motion by Southworth to set pay rate for Secretary at \$27.00, seconded by Hecker, no public comment heard, unanimous.

Motion by Hecker to set pay rate for cleaning person at \$40.00 per cleaning, seconded by Southworth, no public comment heard, unanimous.

Motion by Hecker to set 13 Holidays for Road Workers, Secretary and Chief, seconded by Southworth, no public comment heard, unanimous.

Motion by Hecker to set 11 Holidays for Officers, seconded by Southworth, no public comment heard, unanimous.

Motion by Southworth to adjourn, seconded by Hecker, no public comment heard, unanimous.

Adjourned at 6:19P.M.

Jill A. Davis, Secretary