

MANOR TOWNSHIP

306 Byron Street
P.O. Box 144
McGrann, PA 16236

Jill A. Davis, Secretary

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Manor Township Fort Run Park
2024 Application for PARK USE Permit

DATES AND INFORMATION CONTAINED HEREIN ARE SUBJECT TO CHANGE. ALL APPLICATIONS MUST BE RECEIVED AT LEAST 10 BUSINESS DAYS PRIOR TO THE DATE OF THE EVENT.

1. SPECIFIC LOCATION IN PARK

REQUESTED: _____

_____ (Although every effort will be made to honor requests, we cannot guarantee availability of specific locations.)

2. IS THIS A SPONSORED EVENT? _____ If yes, please list

(Park Ordinance prohibits tobacco, alcohol use.)

3. TYPE OF ACTIVITY (Check all that apply): -

Walks, Runs, etc Religious Ceremony Wedding/Engagement
 Family Photos Athletics/ Sports Environmental Field Trip
 Commercial Events /Activities Other _____

5. NAME OF ORGANIZATION OR GROUP (if applicable)

: _____

ADDRESS OF ORGANIZATION

NAME OF PERSON IN CHARGE OF OUTING

PHONE (_____) _____ Alternate Phone (____) _____

STREET _____ APT #/ FL _____

TOWN/CITY _____ STATE _____ ZIP _____

6. TIME OF ARRIVAL: _____AM / PM; TIME OF DEPARTURE: _____AM / PM

7. ATTENDANCE: TOTAL # PEOPLE _____; # CARS _____

8. DESCRIPTION OF ACTIVITIES/ITINERARY OF THE EVENT
(Or attached schedule)

9. INSURANCE CERTIFICATE: I HAVE ATTACHED THE ORGANIZATION/GROUPS INSURANCE CERTIFICATE LISTING MANOR TOWNSHIP AS AN ADDITIONAL INSURED

ALL INCOMPLETE APPLICATIONS WILL BE RETURNED. PERMITS WILL NOT BE ISSUED FOR APPLICATIONS RECEIVED LESS THAN 10 BUSINESS DAYS PRIOR TO EVENT DATE. PLEASE BE AWARE THAT DATE REQUESTED MAY BE UNAVAILABLE. I UNDERSTAND THAT I WILL BE RESPONSIBLE FOR MY GROUP AND WILL ABIDE BY THE PARK ORDINANCE. I FURTHER UNDERSTAND THAT PARKING IS LIMITED AND THAT THE MANOR TOWNSHIP FIRE DEPARTMENT WILL ALLOW PARKING IN THEIR LOT AS LONG AS IT DOES NOT INTERFERE WITH FIRE DEPARTMENT EVENTS AND ACTIVITIES. OTHERWISE PARKING IS ONLY AVAILABLE ALONG THE STREET IN LEGAL PARKING SPACES. I FURTHER UNDERSTAND THAT APPROVAL OF THIS PERMIT DOES NOT FORBID THE GENERAL PUBLIC OR OTHER GROUPS FROM USING THE REMAINING AREAS OF THE PARK DURING YOUR EVENT. I CERTIFY THAT I HAVE READ, UNDERSTAND AND WILL COMPLY WITH THE ENCLOSED INFORMATION, CONDITIONS AND REQUIREMENTS.

SIGNATURE: X _____ DATE: _____

APPROVED BY: _____ DATE: _____