

ORGANIZATIONAL MEETING 1-5-2026
Manor Township Municipal Building
306 Byron Street, McGrann, PA 16236

In attendance: Supervisors Palmer, Southworth(by phone) and Hecker, Secretary Davis and Chief Robbins

Citizens: Ricki Evans, Susan Breski, John Breski, Matt Klingensmith, Frank Davis, Ryan Cosgrove, Jamie Frantz, Chandler Milsom, Kale Hill, Cody Martin, Roger Toy, Keith Kovac, David Faris and Kieran Woynicz from the Leader Times.

Motion by Palmer to appoint Southworth Temporary Chairman, seconded by Southworth, no public comment heard, unanimous.

NOMINATIONS:

Southworth nominated Palmer Chairman, seconded by Hecker, no public comment heard, unanimous.

Palmer nominated Southworth Vice-Chairman, seconded by Hecker, no public comment heard, unanimous.

APPOINTMENTS:

Motion by Palmer to appoint Davis Office Manager/Secretary/Treasurer/Human Resources Officer, Open Records Manager, seconded by Hecker, no public comment heard, unanimous

Motion by Palmer to appoint all 3 Supervisors as Roadmasters, seconded by Hecker, no public comment heard, unanimous.

Motion by Palmer to appoint Southworth Road Foreman, seconded by Hecker, no public comment heard, unanimous.

Motion by Southworth, to appoint Palmer a delegate to PSATS Convention with Palmer being the voting delegate, seconded by Hecker, no public comment heard, unanimous.

Motion by Palmer to appoint Robbins Police Chief, seconded by Hecker, no public comment heard, unanimous.

Motion by Palmer to appoint France Assistant Chief, seconded by Hecker, no public comment heard, unanimous.

Motion by Palmer to appoint Rensel Police Sgt., seconded by Hecker, no public comment heard, unanimous.

Motion by Southworth to appoint Palmer Police Administrator, seconded by Hecker, no public comment heard, unanimous.

Motion by Palmer to appoint Steiner Sacco Law as Solicitor, seconded by Hecker, no public comment heard, unanimous.

Motion by Palmer to appoint Charlton Law council of special projects, seconded by Hecker, no public comment heard, unanimous.

Motion by Palmer to appoint LSSE Engineering as Township Engineers, seconded by Hecker, no public comment heard, unanimous.

Motion by Palmer to appoint Nextier, Elderton and S&T Banks and PLGIT as depositories for Township Funds, seconded by Hecker, no public comment heard, unanimous.

Motion by Palmer to appoint Grant Kanish to MTJMA Board, seconded by Hecker, no public comment heard, unanimous.

Motion by Palmer to appoint Rearick Chairman of the Vacancy Board, seconded by Hecker, no public comment heard, unanimous.

Minutes
1/5/2026
Continued

Motion by Palmer to appoint Val Huston as TCC Delegate, seconded by Hecker, no public comment heard, unanimous.

Motion by Palmer to appoint Davis as TCC Alt., seconded by Hecker, no public comment heard, unanimous.

Motion by Palmer to appoint Schweitzer to UCC Board, seconded by Hecker, no public comment heard, unanimous.

Motion by Palmer to appoint Davis Open Records Officer, seconded by Hecker, no public comment heard, unanimous.

Motion by Palmer to appoint Davis Contact for CDL Testing, seconded by Hecker, no public comment heard, unanimous.

Motion by Palmer to appoint Rice as Township EMA, seconded by Hecker, no public comment heard, unanimous.

Motion by Palmer to appoint Evans as Deputy EMA, seconded by Hecker, no public comment heard, unanimous.

Motion by Palmer to set Treasurer Bond at \$250,000.00, seconded by Hecker, no public comment heard, unanimous.

Motion by Palmer to set mileage rate at .72.5 cents per mile, seconded by Hecker, no public comment heard, unanimous.

Motion by Hecker to hold monthly meetings the first Wednesday of each month at 6:00P.M. and the third Friday at 3:00P.M. with only one meeting in November and December at the Municipal Building, seconded by Palmer, no public comment heard, unanimous.

Motion by Palmer to set pay rates for Road Workers at \$25.24 and Second in Charge at \$25.49, seconded by Hecker, no public comment heard, unanimous.

Motion by Palmer to make Toy temporary Road Foreman while Southworth is off and Vensel second in command, seconded by Hecker, no public comment heard, unanimous.

Motion by Palmer to set pay rate for the Chief \$29.87, Assistant Chief \$24.72, Detective \$27.81, FT Officers \$26.78, Sgt., Cpl. & PT Officers \$24.21, FT new hires \$26.78 1-year probation, seconded by Hecker, no public comment heard, unanimous.

Motion by Palmer to set pay rate for Secretary at \$28.84, seconded by Hecker, no public comment heard, unanimous.

Motion by Palmer to set pay rate for cleaning person at \$45.00 per cleaning, seconded by Hecker, no public comment heard, unanimous.

Motion by Palmer to set 13 Holidays for Road Workers, and Secretary, seconded by Hecker, no public comment heard, unanimous.

Motion by Palmer to set 11 Holidays for Officers, seconded by Hecker, no public comment heard, unanimous.

Motion by Hecker to adjourn, seconded by Southworth no public comment heard, unanimous.

Adjourned at 6:15P.M.

Jill A. Davis, Secretary